

**CAB Conference Call  
July 22, 2010  
12:00 EST  
Meeting Minutes**

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**Participants:**

<b>Delia</b>	University of Miami
<b>Dorothy</b>	University of Alabama at Birmingham
<b>Ginny</b>	Boston Children's Hospital
<b>Jennifer</b>	University of Colorado
<b>Julie</b>	Westat
<b>Julie</b>	Harvard
<b>Linda</b>	St. Christopher's
<b>Mariana</b>	University of California – San Diego
<b>Marilyn</b>	Bronx-Lebanon Hospital Center
<b>Rosia</b>	Westat
<b>Samantha</b>	Children's Diagnostic and Treatment Center
<b>Sheila</b>	University of Florida - Jacksonville
<b>Sherry</b>	St. Jude Children's Hospital
<b>Wandela</b>	University of Florida - Jacksonville
<b>Yuri</b>	University of Miami

- **WELCOME**

- **MEETING MINUTES**

The minutes for June 24, 2010 were accepted with no changes.

- **CAB SPOTLIGHT**

Every month on the CAB Call, 1-2 CAB members share about their local CAB experiences. Please let Rosia at [rosiawarner@westat.com](mailto:rosiawarner@westat.com) know if you are interested in speaking.

Dorothy spoke about the CAB at University of Alabama – Birmingham. This site only participates in SMARTT studies for PHACS. The CAB serves both PHACS and IMPAACT. The CAB has 3-4 loyal attendees, but about 10 people come to each meeting. There are mothers, fathers, and grandparents, and caregivers of uninfected and infected children. The meetings are four times per year, including one CAB joint meeting with ACTG, HPTN, MTN, and PHACS present. At that meeting, the research from each network is presented to the CAB members.

At a recent CAB meeting, the members listened to and discussed the PHACS CAB conference call together. They also had a forum about disclosure. CAB members were invited to the forum to share their personal experiences on the topic of disclosure.

The next CAB meeting will learn about IMPAACT research needs and research priorities. The CAB will also talk about [BLOG.AIDS.GOV](http://BLOG.AIDS.GOV).

**Action Item: Marilyn, from the Bronx-Lebanon CAB, will be highlighted on the CAB Spotlight in September.**

- **BLOG.AIDS.GOV**

Ginny spoke about BLOG.AIDS.GOV. There will be changes in future government grants that will affect HIV/AIDS funding. This will affect the portion of funding that is given to maternal/child HIV research. Ginny suggested that everyone speak up about future funding of HIV research by going to BLOG.AIDS.GOV and adding their comments to the blogs.

Here are the blog posts that we discussed on our July CAB call. *These blogs need your comments posted about the need for research for pediatric, adolescent, and pregnant & postpartum women.*

Your comments need to be posted by the end of September 2010.

- <http://blog.aids.gov/2010/06/restructuring-niaids-hiv-aids-clinical-trials-networks.html>
- <http://blog.aids.gov/2010/06/future-priorities-for-niaids-hiv-prevention-research.html>

If you would like a copy of Ginny's talk from the July 2010 CAB meeting, please email Rosia at [rosiawarner@westat.com](mailto:rosiawarner@westat.com)

- **CAB MISSION STATEMENT AND EXPECTATIONS**

Delia started writing the Mission Statement for our CAB. Please let Rosia know if you would like to edit the Mission Statement. Jennifer would like to separate out the ideas in the Mission Statement that Delia wrote, into the following categories:

- **WHO WE ARE**
- **OUR PURPOSE**
- **OUR METHODS**
- **OUTCOMES**

The CAB also discussed CAB responsibilities and expectations. It is important to know why CAB members participate in this CAB. Jennifer reviewed the CAB responsibilities. Listed are some of the ways that CAB members participate:

1. Prepare, educate, and support members of our CAB and local CAB
2. Review, adopt, and uphold a Mission Statement
3. Participate on Working Groups
4. Develop diverse roles within the CAB of different types of responsibilities, including:
  - A. Chair and Vice Chair
  - B. Secretary who takes minutes and writes summaries of the meetings
  - C. Newsletter secretary who finds people to submit to the newsletter.
  - D. Newsletter writer or editor
  - E. Speaker Chair who helps to find speakers, or who finds people who can find speakers.
5. Adopt bylaws and procedures according to the PHACS network

During this discussion, Ginny suggested that people introduce themselves at the beginning of the calls. We are now going to say our names, what site we are at, and our role on the CAB. Also on the call, it was agreed that people who are outside of the CAB are welcome to join us and listen or actively participate in our CAB.

**NOTE: the next CAB call will be on Thursday, August 26, 2010 at 12:00 pm EST.**